

St. Timothy's Episcopal Church  
Macedonia OH  
"In-Kind" Donations or NON-CASH Gifts

Donor: \_\_\_\_\_

Date: \_\_\_\_\_

Description: \_\_\_\_\_

USE: \_\_\_\_\_

Value: \_\_\_\_\_

(Must Attach all Receipts in **upper right corner**)

"In-Kind" donations or **non-cash gifts** are those items or materials purchased for the use of the church. Classic example: The treasurer goes to Staples and purchases a box of file folders. This is a perfectly appropriate expense for which he could be reimbursed. Rather than asking for reimbursement, he donates the box of folders. If he fills out this form and attaches the receipt, the cost of the folders will appear on his giving statement as an "other" donation.

Donations of household goods, art, etc. are subject to different criteria and are treated differently by the IRS. A separate form is available for these donations. St. Timothy's acknowledges only the receipt of the item(s); valuation is entirely the responsibility of the donor and is reported on a separate line of the tax return.

Donations of time are not deductible and should not be included.

Submit this form to the Treasurer, and the value of your donation will be included on your Giving Statement.